

MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
| THURSDAY, MAY 5, 2016 |

A meeting of the Frederick County Economic Development Authority was held on Thursday, May 5, 2016, at 8:00A.M. in the County Administration Building, First Floor Conference Room, 107 North Kent Street, Winchester, Virginia.

PRESENT: Stan Crockett, Dennis McNutt, John Riley, Doug Rinker, James Longerbeam, Robert Claytor, and Gary Lofton

STAFF: Patrick Barker, Frederick County Economic Development Authority, Kris Tierney, Deputy County Administrator for Community Development, and Michael Bryan, Attorney

MEETING CALLED TO ORDER: Chairman Crockett called the meeting to order at 8:00 a.m.

APPROVAL OF MINUTES - APPROVED

The minutes from the March 10, 2016, meeting were presented.

Upon a motion duly made and seconded, the minutes from the March 10, 2016, meeting were approved.

J. Stanley Crockett	Aye
Robert Claytor	Aye
Gary Lofton	Aye
James Longerbeam	Aye
Dennis McNutt	Aye
John Riley	Aye
Doug Rinker	Aye

TREASURER'S REPORT - APPROVED

Mr. Barker submitted the following report:

Checking Account - Bank of Clarke County as of April 28, 2016 - \$2428.33.

Savings Account - Scott & Stringfellow as of April 28, 2016 - \$219,386.88.

The Treasurer's Report was approved as submitted by the following recorded vote:

J. Stanley Crockett	Aye
Robert Claytor	Aye
Gary Lofton	Aye
James Longerbeam	Aye
Dennis McNutt	Aye
John Riley	Aye
Doug Rinker	Aye

BY-LAWS AMENDMENTS

The committee created by the Chairman (composed of John Riley, Mike Bryan and Stan Crockett) to review the Authority’s current By-Laws, presented the following By-Laws revisions (shown in red) for consideration and approval:

Article II, Section 204. Annual Meetings. The annual meeting of the Board of Directors shall be held at 107 North Kent Street, Winchester, Virginia, on the **first Thursday** of each January at **8:00** a.m., unless the same shall fall upon a legal holiday, in which case said annual meeting shall be held on the following day or upon such other date as might be established by the Board. (Amended 2/8/05).

Article II, Section 209, Removal. A member of the Board of Directors of the Authority may be removed from office by the Board of Supervisors of Frederick County, Virginia, without limitation in the event that the Director is absent from any three (3) consecutive meetings of the Authority, or is absent from any four (4) meetings of the Authority within a 12-month period. In either such event, a successor shall be appointed by the Board of Supervisors of Frederick County, Virginia, for the unexpired portion of the term of the Director who has been removed.

Article IV, Section 402. Compensation. The Directors and officers of the Authority shall receive no salary but may be compensated such amount per regular, special or committee meeting or per each official representation as may be approved by the Board of Supervisors of **Frederick County, Virginia**, not to exceed the amount as provided in the Act for each meeting or official representation, and shall be reimbursed for necessary traveling and other expenses incurred in the performance of their duties.

Upon a motion duly made and seconded, the proposed revisions were approved by the following recorded vote:



J. Stanley Crockett	Aye
Robert Claytor	Aye
Gary Lofton	Aye
James Longerbeam	Aye
Dennis McNutt	Aye
John Riley	Aye
Doug Rinker	Aye

WINCHESTER REGIONAL AIRPORT

Mr. Barker reported that discussions on how to promote the airport have been held involving the City and County EDAs, Convention & Visitors Bureau, airport personnel and Public Information Officers. Multiple comments were made for consideration into the group's work, such as:

- Visit other airports to compare.
- Check into Federal grant restrictions.
- Conduct a space utilization study.

STAFF PROJECT UPDATES

Mr. Barker gave an update on staff projects. Under talent engagement, the second Widget Cup competition for local high school students was held on Saturday, April 9, and a Business & Education Summit was held at LFCC on April 20, 2016. The EDAs redesign of its website has been launched.

CLOSED SESSION IN ACCORDANCE WITH SECTION 2.2-3711(A)(3) OF THE CODE OF VIRGINIA (1950, AS AMENDED) FOR THE DISCUSSION AND CONSIDERATION OF THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE, OR OF THE DISPOSITION OF PUBLICLY HELD REAL PROPERTY, WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEGY OF THE AUTHORITY

Upon Motion duly made by Mr. Lofton, seconded by Mr. Claytor, the Authority unanimously RESOLVED to go into a closed meeting in accordance with Section 2.2-3711(A)(3) of the Code of Virginia (1950, as amended) for the discussion and consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority.



RETURN TO OPEN SESSION

At the conclusion of the closed meeting concerning the discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority, the following Resolution was unanimously adopted upon roll call vote as set forth below:

WHEREAS, the Frederick County Economic Development Authority has concluded its “closed meeting” at a meeting held on May 5, 2016, and desires return to an “open meeting”; and

WHEREAS, the adoption of this Resolution is intended to serve as the “Certificate” described in Section 2.2-3712(D) of the Code of Virginia (1950, as amended).

NOW THEREFORE, BE IT RESOLVED that the Frederick County Economic Development Authority does hereby reconvene in an “open meeting” at its meeting held on May 5, 2016; and

BE IT FURTHER RESOLVED that each and every Member of said Authority who votes in the affirmative for this Resolution does thereby certify to the best of each Member’s knowledge that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were heard, discussed or considered during the closed meeting, and that only such public business matters as were identified in the Motion which convened the closed meeting were heard, discussed or considered during the course of said closed meeting by the Authority:

- | | |
|---------------------|-----|
| J. Stanley Crockett | Aye |
| Robert Claytor | Aye |
| Gary Lofton | Aye |
| James Longerbeam | Aye |
| Dennis McNutt | Aye |
| John Riley | Aye |
| Doug Rinker | Aye |

ADJOURN

There being no further business to come before this Authority, the meeting was adjourned. (7:46 A.M.)

Stan Crockett
Chairman

Brenda Garton
Secretary

