

MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
| THURSDAY, FEBRUARY 1, 2018 |

A meeting of the Frederick County Economic Development Authority was held on Thursday, February 1, 2018, at 8:00A.M. in the County Administration Building, First Floor Conference Room, 107 North Kent Street, Winchester, Virginia.

PRESENT: Stan Crockett, Robert Claytor, John Riley, Doug Rinker, Gary Lofton and Bryan Fairbanks

STAFF: Patrick Barker and Donna McIlwee, Frederick County Economic Development Authority, Jay Tibbs, Deputy County Administrator, and Michael Bryan, Attorney

MEETING CALLED TO ORDER: Chairman Crockett called the meeting to order at 8:00 a.m.

DEVELOPER CONVERSATION

Gray Farland, Shockey Companies, spoke about the challenges developers face for zoning application approval. He stated the zoning process provides challenges with timeframes, transportation and water/sewer infrastructure. He also urged the EDA to support existing businesses more than those looking to locate here.

When asked how the EDA could help developers, Mr. Farland stated they could help navigate developers through the process by having a good understanding of the procedure and timeline for new businesses looking to locate in the area. When a developer applies for a pad site/land disturbance permit, they are asked questions which they have no answer for---developer is just getting the site ready for a possible buyer.

APPROVAL OF MINUTES

The minutes from the December 7, 2017, meeting were presented.

Upon a motion duly made by Mr. Riley and seconded by Mr. Rinker, the minutes from the December 7, 2017, meeting were approved.

J. Stanley Crockett	Aye
Robert Claytor	Aye
Bryan Fairbanks	Aye
Gary Lofton	Aye

James Longerbeam	Absent
John Riley	Aye
Doug Rinker	Aye

TREASURER'S REPORT

Mr. Barker submitted the following report:

Checking Account - Bank of Clarke County as of January 26, 2018 - \$1559.67.

Savings Account - Scott & Stringfellow as of January 26, 2018 - \$1,052,345.36.

The Treasurer's Report was approved as submitted by the following recorded vote:

J. Stanley Crockett	Aye
Robert Claytor	Aye
Bryan Fairbanks	Aye
Gary Lofton	Aye
James Longerbeam	Absent
John Riley	Aye
Doug Rinker	Aye

DEBRIEF ON LEGISLATIVE RECEPTION

Mr. Barker reported there was good legislative representation at the event. There has been some conversation about moving the date to a later time during the legislative session because of busy schedules.

Mr. Crockett stated the idea will be looked at and discussed later.

WORK SESSION WITH BOS

Mr. Barker reminded Board members that, per the 2014 MOU, there is to be an annual discussion and review of the Board of Supervisors' expectations for economic development in Frederick County. The work session last year was held on March 30th.

Jay Tibbs suggested the date for the 2018 session be moved from March to April so the BOS would be through the budget process. Mr. Lofton, a member of the BOS, agreed.

Mr. Crockett directed Mr. Barker to suggest several dates for the work session.



Mr. Barker inquired if Board members want to follow the same format as last year or change to a different one.

Mr. Crockett stated he would like to see the session get deeper into agenda items.

Mr. Lofton suggested the EDA present their vision to the BOS and include information from developers. Mr. Barker suggested site consultants be invited to speak and Mr. Crockett stated Frederick Water should be included in the meeting. Mr. Riley questioned if VDOT should also be included.

Mr. Claytor suggested a list of the top 10 concerns be sent to VDOT and the consultants ahead of the session.

EDA BOARD MEETING SCHEDULING

Mr. Barker provided a schedule of upcoming EDA Board meetings and stated he would like to move the date of the April 5 meeting to April 6 and hold it onsite where the Widget Cup competition will be held. Also, he would like to hold the October meeting onsite where the Worlds of Work expo will be held (, October 24 & 25, 2018 at Body Renew Fitness and Family Sports Center).

The proposed changes were agreed to by all present.

SUCH OTHER BUSINESS AS MAY COME BEFORE THIS AUTHORITY

Mr. Riley stated a recent article in the Winchester Star on the City's Economic Development Authority included a statement that the Frederick County Economic Development Authority did not have a strategic plan. This is incorrect and should be corrected by the Star. Mr. Barker will talk to the reporter who wrote the article.

ADJOURN

There being no further business to come before this Authority, the meeting was adjourned. (9:05 A.M.)

Stan Crockett
Chairman

Kris Tierney
Secretary

