

MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
| THURSDAY, FEBRUARY 4, 2016 |

A meeting of the Frederick County Economic Development Authority was held on Thursday, February 4, 2016, at 8:00A.M. in the County Administration Building, First Floor Conference Room, 107 North Kent Street, Winchester, Virginia.

PRESENT: Stan Crockett, Dennis McNutt, John Riley, Doug Rinker, Bob Claytor, and Gary Lofton

STAFF: Patrick Barker, Frederick County Economic Development Authority, Brenda Garton, Frederick County Administrator, and Michael Bryan, Attorney

MEETING CALLED TO ORDER: Chairman Crockett called the meeting to order at 8:00 a.m.

APPROVAL OF MINUTES - APPROVED

The minutes from the December 3, 2015, meeting were presented.

Upon a motion by Mr. Riley, seconded by Mr. Rinker, the minutes from the December 3, 2015, meeting were approved.

J. Stanley Crockett	Aye
Robert Claytor	Aye
Gary Lofton	Aye
James Longerbeam	Absent
Dennis McNutt	Aye
John Riley	Aye
Doug Rinker	Aye

TREASURER'S REPORT - APPROVED

Mr. Barker submitted the following report:

Checking Account - Bank of Clarke County as of January 28, 2016 - \$4204.99.

Savings Account - Scott & Stringfellow as of January 28, 2016 - \$173,670.21.

The Treasurer's Report was approved as submitted by the following recorded vote:

J. Stanley Crockett	Aye
Robert Claytor	Aye
Gary Lofton	Aye
James Longerbeam	Absent
Dennis McNutt	Aye
John Riley	Aye
Doug Rinker	Aye

WORK SESSION FOLLOW-UP

Mr. Barker reviewed themes identified from the BOS work session as follows:

- Job creation a purpose
- Increasing incomes
- Existing business
- Small business expand services
- Measures for key areas
- Winchester Regional Airport

He stated staff was seeking direction from the Board how to proceed. As a suggestion, staff could draft a strategy plan how to handle each theme.

Chairman Crockett suggested they be listed in order of priority as expressed by the BOS.

Ms. Garton inquired if the City and County had ever considered helping the Airport Authority market the airport. Both EDAs and Tourism could help.

Chairman Crockett stated the airport is a strategic asset for the area and there have been some initiatives over the years trying to provide help.

Mr. Barker suggested these efforts need to be re-focused on.

Mr. Riley stated that, in the past, a business suggested the County lower taxes on aircraft, which was done, and then they left the area. He believes the airport needs to take the initiative this time and work with the EDAs to find a niche.



STAFF PROJECT UPDATE

Mr. Barker gave an overview of projects staff have been working on for business attraction, business retention, talent engagement, and new website development.

Chairman Crockett inquired if a vendor was used for the mailers and if the list of targeted business sectors is used.

Mr. Riley complimented staff on the recent recruitment piece that was published.

CLOSED SESSION IN ACCORDANCE WITH SECTION 2.2-3711(A)(3) OF THE CODE OF VIRGINIA (1950, AS AMENDED) FOR THE DISCUSSION AND CONSIDERATION OF THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE, OR OF THE DISPOSITION OF PUBLICLY HELD REAL PROPERTY, WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEGY OF THE AUTHORITY

Upon Motion duly made by Mr. Rinker, seconded by Mr. Riley, the Authority unanimously RESOLVED to go into a closed meeting in accordance with Section 2.2-3711(A)(3) of the Code of Virginia (1950, as amended) for the discussion and consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority.

RETURN TO OPEN SESSION

At the conclusion of the closed meeting concerning the discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority, the following Resolution was unanimously adopted upon roll call vote as set forth below:

WHEREAS, the Frederick County Economic Development Authority has concluded its “closed meeting” at a meeting held on February 4, 2016, and desires return to an “open meeting”; and

WHEREAS, the adoption of this Resolution is intended to serve as the “Certificate” described in Section 2.2-3712(D) of the Code of Virginia (1950, as amended).



NOW THEREFORE, BE IT RESOLVED that the Frederick County Economic Development Authority does hereby reconvene in an “open meeting” at its meeting held on February 4, 2016; and

BE IT FURTHER RESOLVED that each and every Member of said Authority who votes in the affirmative for this Resolution does thereby certify to the best of each Member’s knowledge that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were heard, discussed or considered during the closed meeting, and that only such public business matters as were identified in the Motion which convened the closed meeting were heard, discussed or considered during the course of said closed meeting by the Authority:

J. Stanley Crockett	Aye
Robert Claytor	Aye
Gary Lofton	Aye
James Longerbeam	Absent
Dennis McNutt	Aye
John Riley	Aye
Doug Rinker	Aye

SUCH OTHER BUSINESS AS MAY COME BEFORE THIS AUTHORITY

Chairman Crockett announced a SET (Stronger Economies Together) civic engagement forum for the Northern Shenandoah Valley will be held at LFCC beginning on February 11. He will be attending

Mr. Barker explained SET – Virginia is a partnership between USDA Rural Development and Virginia Cooperative Extension and is intended to help strengthen the capacity of communities and counties in rural areas to work together to develop and implement an economic development blueprint for multi-county regions, strategically building on the current and/or emerging comparative economic advantages of the region. There will be 4 additional sessions—February 25, March 31, April 14, and May 17.

ADJOURN

There being no further business to come before this Authority, the meeting was adjourned. (8:32 A.M.)

Stan Crockett
Chairman

Brenda Garton
Secretary

